

AGENDA
LIBERTY TOWNSHIP MEETING

2 December 2021
7:00 PM

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:

New Jersey State Police
Committeepersons
Mayor
Municipal Professionals
Municipal Departments/Boards/Commissions

Adoption of Agenda

Adoption of Minutes

Meeting and Executive Session of 4 November 2021

Unfinished Business

Mountain Lake: PIX4D Software
Shared Service Agreement for Shared Municipal Court
2022 Retention/Detention Pond Maintenance
Buzzards Glory Road

New Business

Zoning September/October Report
2023 County Alliance Documentation
Warren County CLAP Program

Resolutions

Pay-to-Play 2022

Adoption of Bill List

Public Comment
Executive Session

Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 2 December 2021. The meeting was opened by Deputy Mayor Dan Grover with Adequate Notice of Meeting and the Pledge of Allegiance at 7:02 p.m.

Present: Deputy Mayor Daniel Grover; Peter Karcher; and, Wayne Spangenberg

Absent: Mayor John Inscho; David Rogers; and, Diane M Pflugfelder, Municipal Clerk/Administrator

Also, Present: Roger Skoog, Municipal Attorney; and, Jennifer A Breslin, Deputy Municipal Clerk

REPORTS

WAYNE SPANGENBERG

Mr. Spangenberg reported that the Recreation Commission requests consideration of Community Day 2022 being held in the fall instead of the customary June. He also stated that the Recreation Commission has lost members and is recruiting for 2022 appointments.

GREAT MEADOWS REGIONAL BOARD OF EDUCATION

Heather Wulf reported that the Board of Education reviewed survey results at their November meeting and conducted a lengthy conversation with the public regarding a COVID clinic. There was no interest and the concept of a clinic was dropped. 16 December 2021 is Bill Von der Haar's last meeting on the Board of Education.

MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for November 2021 and placed on file

APPROVAL OF MINUTES

A motion by Wayne Spangenberg to adopt the public and executive session minutes of 4 November 2021 carried.

UNFINISHED BUSINESS

PIX4D SOFTWARE

Discussion will continue when David Rogers is present.

SHARED SERVICE AGREEMENT FOR SHARED MUNICIPAL COURT

Discussion to be continued in executive session.

RETENTION/DETENTION POND MAINTENANCE

Discussion carried to future meeting and determination of ownership.

BUZZARDS GLORY ROAD

Discussion to be held in executive session.

NEW BUSINESS

ORDINANCE #2021.007 - A motion by Pete Karcher to introduce Ordinance #2021.007 on First Reading carried. Public Hearing and Adoption are scheduled for 23 December 2021.

ORDINANCE #2021.007

AN ORDINANCE TO AMEND AN ORDINANCE KNOWN AS
THE ZONING ORDINANCE OF THE TOWNSHIP OF
LIBERTY, COUNTY OF WARREN, STATE OF NEW JERSEY

- Section 1. Section 105-75 H Warehousing, is hereby and shall be deleted.
- Section 2. Section 105-77 is hereby and shall be amended to add:
- 105-77 B 12 All storage uses
- Section 3. Section 105-80 D, Warehousing is hereby and shall be deleted.

ZONING SEPTEMBER/OCTOBER REPORT

Eric Snyder, Zoning Officer, submitted a monthly report with concerns on three specific properties.

2023 COUNTY ALLIANCE DOCUMENTATION

A motion by Wayne Spangenberg to authorize the Mayor to execute the following 2023 Municipal Alliance documents carried;

Form 1a – Strategic Plan for Funding Municipal Alliances
Form 1b – Resolution of Authorization
Form 1 c – Statement of Assurances
Form 1D – Fiscal Requirements

WARREN COUNTY CLAP PROGRAM

Discussion carried to a future meeting.

RESOLUTIONS

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2021.081

PAY-TO-PLAY POLICY AND PROCEDURE

WHEREAS, the Township of Liberty, Warren County is a municipality incorporated within the State of New Jersey in the year 1926 and governed by five Committee-people that are elected by the members of the municipality at large; and

WHEREAS, the Township of Liberty, Warren County must comply with PL 2004, Chapter 19 (as amended by PL 2005, c 51) NJSA 19:44-20.4 et seq., known as the “New Jersey Local Unit Pay-to-Play” law; and

WHEREAS, the Township Committee believes that it is in the best interests of the municipality to accept an “Alternate” procedure, as defined in law, for the award of 2022 professional services contracts that are not publicly bid and may exceed \$17,500.00 annually or during the life of the contract; and

WHEREAS, the Township Committee believes that contracts for goods and services, from a single vendor, with a value greater than \$17,500.00 and less than the Local Public Bidding Threshold should be decided on a case-by-case basis; and

WHEREAS, the Township Committee requires contracts for goods and services, from a single vendor, except professional contracts, with a value greater than the Local Public Bidding Threshold will be bid according to the Local Public Bidding requirements.

BE IT RESOLVED That the Township Committee does hereby adopt the Pay-to-Play Policy and Procedures as the official purchasing policy for contracts covered under the above mentioned statutes.

Vote: aye - Grover
aye - Spangenberg
absent - Rogers
absent - Inscho
aye - Karcher

Dan Grover,
Deputy Mayor

PAYMENT OF BILLS

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2021.082
PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$473,549.27.

Vote: aye - Karcher
absent - Rogers
aye - Spangenberg
aye - Grover
absent - Inscho

Dan Grover,
Deputy Mayor

PUBLIC COMMENT

Lisa Thomas presented questions regarding September/October Zoning Report.

EXECUTIVE SESSION

At 7:35 pm a motion by Deputy Mayor Grover to adopt the following Resolution carried.

RESOLUTION #2021.0083
EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists; and

WHEREAS, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Potential Litigation - Buzzards Glory Road
- ✓ Collective Bargaining Agreement - Shared Court

BE IT RESOLVED, That the public be excluded from this meeting.

Vote: aye - Spangenberg
aye - Karcher
aye - Grover
absent - Rogers

Dan Grover,
Deputy Mayor

absent - Inscho

At 8:07 pm, a motion by Deputy Mayor Grover to reconvene the public meeting carried. Deputy Mayor Grover stated that during executive session matters of potential litigation and contractual agreement were discussed. No action to follow.

ADJOURNMENT

There being no further business, a motion by Deputy Mayor Grover to adjourn the meeting carried.

Meeting adjourned at 8:07 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes approved 6 January 2022
